**LITTLE SMEATON PARISH COUNCIL 107**

**MINUTES OF THE MEETING HELD 18 JULY 2018**

**Present –** Chairman, Cllr G Ivey, Vice Chairman, Cllr T Murtgatroyd, Cllr L Glendinning, Cllr R Brown

Clerk, Adele Curnow

2 members of the public

1. **Apologies**

No apologies for absence, everyone was present.

1. **Declaration of Interest**

Reminder to Councillors to return any declaration of interest forms for updating records.

1. **Minutes from previous meeting**

Minutes confirmed for the meeting held on 9 May 2018 and signed as a true and correct record.

1. **Matters Arising from Minutes**

4.1 Street light to be replaced at Viewlands, New Road, Little Smeaton, with a new column at a cost of £790 + Vat. North Yorkshire County Council will not take on the ownership of this lamp but they will maintain it on behalf of LSPC at our cost. Go ahead was given to Street Lighting and works will be scheduled.

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* 1. A steel bench has been ordered and will be placed on the grassed area near the river at Hodge Bridge. The legs will be concreted into the ground to stop it been washed away in a flood.

4.2.1 Funding has been offered to improve the Hodge Bridge area. Highways suggested that the railings could be painted and the footpath repaired. Cllrs agreed that the surface should be tarmac and that edgings should be made good and the concrete posts could be painted, colour to be agreed when we know what’s on offer.

4.3 Planning permission has been received for the removal of the Laurel tree and the

Hawthorne tree, in the conservation area at Hodge Bridge. Three quotes to be obtained from contractors for the removal of the trees.

1. **Public Forum**

5.1 The bench on the hill at Hodge Bridge, and another bench on Quarry Lane, is in need of repair. Cllr Ivey agreed to carry out an inspection of all the benches in the village and to get quotes for any repairs that are needed to make them good.

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5.2 Defibrillator signs were fitted near the new defibrillator in Little Smeaton. It was agreed to approach the resident to ask if the willow tree next to the defibrillator could be trimmed back a little so as not to obstruct in any way. Cllr Ivey will talk to the resident.

5.3 The telephone box is in need of painting, Cllrs Glendenning and Murtgatroyd agreed to paint the telephone box if paint was obtained. It was also agreed that a small notice board will be attached to the back of the telephone box, similar to the small board outside the post office.

1. **Matters requested by councillors**.

6.1 It was noted again about the speed of vehicles travelling along New Road, Little Smeaton, and the risk to residents, many of them elderly at Viewlands and also the danger to the horses and riders that cross to the farm. Cllrs haven’t been able to reduce the speed limit to 30 mph, but the traffic had been monitored previously. It was decided to contact highways again to discuss the matter and request a site meeting, with Cllr Murtgatroyd, and for Cllr Stewart to ask Cllr John McCartney for help with this matter.

6.2 It was discussed that we should have a map of Little Smeaton drawn up that included all the house names, and everyone to be issued with a copy. This is to enable people to direct delivery vehicles to the correct address when asked. A notice will be put in the magazine proposing what we are intending to do and why and to ask if residents would have any objections, if so to let us know.

6.3 We have been approached by KSPC to have a joint meeting with them to discuss fly tipping, a Public Meeting for both villages, and to invite Keith Armstrong, the Fly Tipping Officer to come along and speak at the meeting. Cllrs are concerned and wondered what the purpose of the meeting would be and why! Cllr Ivey agreed to attend the meeting and will contact KSPC with a date when she is available.

1. **Financial matters**.

7.1 To approve the following accounts for payment.

7.1.1 Cheque 500070 – Clerks salary 16/6-15/7 £125.00

7.1.2 Cheque 500071 – Lofthouse & Co Payroll £113.52

7.1.3 Cheque 500072 – Community Room Hire £10.00

7.1.4 Cheque 500073 – Grass Cutting – July £450.00

7.1.5 Cheque 500074 – Computer Services £283.86

7.2 To note the following payments previously authorised.

7.2.1 Cheque 500065 – Grass Cutting Apr – May £900.00

7.2.2 Cheque 500066 – Grass Cutting June £450.00

7.2.3 Cheque 500067 – Clerks Salary 15/2-15/5 £375.00

7.2.4 Cheque 500068 – Clerks Salary 16/5-15/6 £125.00

7.2.5 Cheque 500069 – P W Signs Play area sign £39.60

7.3 To receive a bank reconciliation as at 18 July 2018 which was signed as true and correct

7.4 Current finance sheet up to date as at 18 July 2018, signed as true and correct.

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7.5 Annual Governance & Accountability Return 2017/2018 – Statement signed and minuted by Chairman.

7.5.1 Section 1

7.5.2 Section 2

7.6 Little Smeaton Parish Council would like to thank Paul Clarke, for conducting the recent Internal Audit. Paul has also agreed to carry out the Internal Audit for 2018/19.

1. **Correspondence Received**

8.1 Proposal from KSPC meeting that the two villages hold a produce show at the school fayre in 2019. A planning meeting to be set up to organise the event. Cllrs thought it was a lovely idea but didn’t think that the Parish Council needed to be involved in the planning meeting.

8.2 Request received from Wavetide Ltd, in conjunction with the Environment Agency to measure the flow in the River Went, just north of Hodge Bridge, near to Hillside Cottage. Clerk to contact Wavetide Ltd to discuss the reason why they are measuring the flow of the river Went, and to report back to Cllrs.

8.3 The Chairman of KSPC and LSPC approached the owner of the quarry on Wentedge Road and had a meeting with him to discuss a way forward. It was agreed to hold a meeting on 4th September and Wakefield Highways and North Yorkshire County Council Highways were invited and have agreed to attend. Cllr Stewart will attend with Cllr Ivey.

8.4 Request from Councillor David Buckle Chairman of SDC 2018/19, to ask the Parish Council to consider a donation to his chosen charity ‘Save the Children’ and a local nursery in Sherburn in Elmet called ‘Peter Pan Nursery’. Cllrs decided not to make a donation at this time.

8.5 YLCA Training courses for Councillors and Clerk if necessary. No courses chosen at this time.

8.6 Letter received from SDC to encourage us to have a say on the proposed Gambling Policy (Statement of Principles) No comments were made.

1. **Matters for inclusion on the next agenda.**
   1. The road sign coming into the village from Norton was repaired by Cllr Murtgatroyd, however, he stated that the repair could only be a temporary one because the sign is bent and will probably need to be looked at in future.
   2. Seat review, after the village seats have been inspected.
   3. Hanging baskets for next year, 2019.
   4. Hodge Lane traffic measures to slow vehicles down.

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1. To confirm the date of the next meeting – Thursday 27 September 2018 7.30pm

7.30pm Wednesday 21 Nov 2018 to incl budget meeting

7.30pm Wednesday 16 Jan 2019

7.30pm Wednesday 20 March 2019

7.30pm Wednesday 8 May 2019 incl Annual Open Meet