**LITTLE SMEATON PARISH COUNCIL**

**Minutes of the meeting held 27 September 2018**

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**Present –** Chairman Cllr G Ivey, Vice Chairman Cllr T Murtgatroyd, Cllr M Stewart, Cllr L Glendinning, Clerk A Curnow, 1 Member of the public.

1. **Apologies**

Apologies received from Cllr R Brown, best wishes sent for a speed recovery.

1. **Declarations of interest**.

None received at this time.

1. **Minutes from previous meeting**

Minutes of the meeting held on 18 July 2018 were signed as a true and correct record.

1. To receive information on the following ongoing issues and decide further action where necessary.
	1. **Viewlands, New Road, Little Smeaton**. The street light has now been replaced and is up and running, at a cost of £790 + vat. It was decided that another will not be fitted as yet.
	2. **Traffic matters**. Councillor Murtgatroyd met with Gary Lumb from North Yorkshire Highways to discuss traffic issues raised around our village.
		1. New Road, speed survey commenced on 11 September, and was in place for a week. However, as of the 27 Sept 2018 the report had not been received from North Yorkshire Highways. It was discussed at the site meeting that the road does not fit the criteria for a 30 mph restriction, but possibly a speed limit of 40 mph may be implemented depending upon the outcome of the survey. It was however, agreed that more warning signs will be installed by NY Highways, warning about horses.
		2. Main Street, it was queried whether a 20 mph speed limit could be enforced on Main St. Gary Lumb advised that its very rare unless we have speed bumps and rumble strips fitted, but that North Yorkshire doesn’t have a budget to put these things in place. And the Department of Transport are currently reviewing 20 mph speed limits because of the conflict of air quality from the slow vehicles.
		3. Main Street, it was also queried with Highways whether a footpath could be put in place, unfortunately there is no way they will consider a footpath because it would need funding that is just not available. It was decided to contact the land owner to discuss if there is any possibility of make some sort of a footpath. Clerk to action.
		4. Traffic Mirrors, it is a Department of Transport policy that mirrors are a distraction to road users and therefore no mirrors can be placed upon the highway.

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* + 1. Windy Ridge, Gary Lumb is to contact the home owners on Windy Ridge to ask them to cut back the hedges on the junction, to keep the sight lines clear for road users and pedestrians. Cllr TM will keep in touch with NY Highways to check for updates.
	1. **Hodge Bridge Area**. The new bench has been concreted in place and the two trees/bushes have been removed and tidied up near the telephone box. The wooden bench on the footpath has been cleaned and all the moss removed. It was decided that more native bulbs will be purchased and planted in the area. A budget of £100 was set for purchasing the bulbs.
		1. **Project Brief** for environmental improvements to the Hodge Bridge Area, has been submitted to Councillor McCartney.
	2. **Little Smeaton Seat Review**. Councillor Ivey carried out a review of all the seats/benches in the village and prepared a location plan for reference. Two of the benches have has slats replaced. It was also decided to obtain a quote for cleaning all the benches once a year in spring.
	3. **Hanging Baskets.** The company used by KSPC are First Impressions, based in Ackworth. The costs for next year are – brackets £14.00 each fitted, and the hanging baskets are £55.00 each (including vat). There are no running costs, the company water them and keep them looking good. There is a choice of 2 different colours at the beginning of the season and the baskets are planted up and put in place ready for the season.

It was decided to start with a budget of £700, in principal 10 hanging baskets. Initially it needs to be ascertained whether planning permission needs to be obtained. A review of all the street lamps in LS will be carried out and a decision made as to which ones will have an hanging basket. Clerk to check with the company with regards to whether they will also plant and water the village signs as well along with the hanging baskets.

* 1. **Village signs,** it was agreed that Cllr LG be able to purchase fresh compost to replace the old compost that is in the flower beds of the village signs. No flowers will be put in over winter.
1. **Public Forum.** No questions or concerns from the public.
2. **To receive the following planning applications**
	1. **Fox Inn, Little Smeaton.** Proposed erection of a detached dwelling in the former public house car park and the creation of a new vehicular access and parking for the existing two flats. Application reference – 2018/0944/FUL.
		1. LSPC sent a letter planning to say that they have no objections to the building of a new dwelling, however, they have objected to the new vehicular access.

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1. **Matters requested by Councillors.**
	1. **Fly-tipping.** Public forum meeting Thursday 13 September 2018. Thanks to Cllr MS and Cllr LG for attending the meeting.
	2. **Went Valley Aggregates Liaison Meeting.** First meeting held on 4th September at the quarry. Minutes attached.
2. **Financial Matters**
	1. To approve the following accounts for payment.
		* 1. Cheque 500081 Grass Cutting September £450.00
			2. Cheque 500082 Clerks Salary 16/8-15/9/18 £125.00
			3. Cheque 500083 Room hire 27/09/18 £10.00
	2. To note the following payments previously authorised.
		* 1. Cheque 500075 Petty Cash £ 50.00
			2. Cheque 500076 Street Master – Bench £502.80
			3. Cheque500077 Clerks salary 16/6-15/7/18 £125.00
			4. Cheque 500078 Tree Removal Hodge Bridge £580.00
			5. Cheque 500079 DCM Surfacing, Park £960.00
			6. Cheque 500080 Grass Cutting August £450.00
	3. To receive a bank reconciliation as at 27 September2018 and was signed as true and correct.
	4. Current finance sheet up to date as at 27 September 2018 signed as true and correct.
3. **Correspondence Received**
	1. **Limestone Boulders.** Email received regarding a piece in the Wakefield Express about some boulders been removed from a site and sold off. Correspondent thought they might be a place for a couple around the Hodge Bridge Area. However, Councillors decided that this wasn’t viable and there would be no way of getting the boulders down to the area.
	2. Received a thankyou from Paul Clarke for the gift voucher, and he confirmed that he will carry on doing the internal audit for LSPC this year, at no cost.
	3. Received a call from Robert Lomas, from the Royal British Legion, regarding the Remembrance Day wreaths donated by LSPC and KSPC. The Clerk had a meeting with Robert who said that both the wreaths will be delivered in late October. The donation from each Parish Council is £25.00.

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* 1. **Little Smeaton Play Area.** The annual inspection for the play area will take place in September and a report will be produced and forwarded with all observations. At the time of the meeting the report had not been received.
	2. **Citizens Advice Bureau annual report.** Requesting a donation to help extend the volunteer service. It was decided not to send a donation at this time.
	3. **Call to protect our public spaces from vehicles.** A call for the Parish Council to support the proposal for Selby District to introduce a ‘Public Space Protection Officer’ across the Selby District, that would stop all motor vehicles, including caravans, from being driven onto grassed public spaces. Councillors were in support of the proposal and Cllr GI will follow it up.
	4. **Parish Map.** Email received with regards to purchasing a parish map, at a cost, however it does suggest that a grant may be obtainable to get the map. Councillors declined.
	5. **Litter Picking**. A message was received from Kirk Smeaton Parish Council with regards to setting up a litter picking session, and they would like Little Smeaton to take part. It was agreed that it’s a good idea and councillors would be happy to take part, and agreed to commit to litter pick in Little Smeaton. It was noted that Little Smeaton is relatively litter free thanks to the efforts of some Little Smeaton residents who already collect up litter. All details will be published in the magazine.
1. **Matters for inclusion on the next agenda.**
	1. Construction of a Facebook page for Little Smeaton Parish Council.
2. **Date for next meeting**
	1. 21 November 2018 – Wednesday 7.30pm to include budget meeting
	2. 16 January 2019 – Wednesday 7.30pm
	3. 20 March 2019 – Wednesday 7.30pm
	4. 8 May 2019 – Wednesday 7.30pm including Annual Open Meeting