**LITTLE SMEATON PARISH COUNCIL**

**AGENDA**

1. **Apologies**

To receive apologies and approve reasons for absence.

1. **Declarations of interest**.
	1. To receive any declarations of interest not already declared under the councils code of conduct or members Register of Disclosable Pecuniary Interests.
	2. To receive, consider and decide upon any applications for dispensation.
2. **Minutes from previous meeting**

To confirm minutes of the meeting held on 18 July 2018 and signed as a true and correct record.

1. To receive information on the following ongoing issues and decide further action where necessary.
	1. **Viewlands, New Road, Little Smeaton**. The street light has now been replaced and is up and running.
	2. **Traffic matters**. Councillor Murtgatroyd met with Gary Lumb from North Yorkshire Highways to discuss traffic issues raised around our village. Report attached.
		1. New Road, speed survey commenced on 11 September.
	3. **Hodge Bridge Area**. The new bench has been concreted in place and the two trees/bushes have been removed and tidied up near the telephone box. The wooden bench on the footpath has been cleaned and all the moss removed.
		1. **Project Brief** for environmental improvements to the Hodge Bridge Area, has been submitted to Councillor McCartney. A copy of the brief is attached.
	4. **Little Smeaton Seat Review**. Councillor Ivey carried out a review of all the seats/benches in the village and prepared a location plan for reference (attached). Further action needs to be decided about cleaning the benches and how often.
	5. **Hanging Baskets.** The company used by KSPC are First Impressions, based in Ackworth. The costs for next year are – brackets £14.00 each fitted, and the hanging baskets are £55.00 each (including vat). There are no running costs, the company water them every day and keep them looking good. There is a choice of 2 different colours at the beginning of the season and the baskets are planted up and put in place ready for the season.
2. **Public Forum.** Questions and concerns from the public.
3. **To receive the following planning applications**
	1. **Fox Inn, Little Smeaton.** Proposed erection of a detached dwelling in the former public house car park and the creation of a new vehicular access and parking for the existing two flats. Application reference – 2018/0944/FUL.
4. **Matters requested by Councillors.**
	1. **Fly-tipping.** Public forum meeting Thursday 13 September 2018.
	2. **Went Valley Aggregates Liaison Meeting.** First meeting held on 4th September at the quarry. Minutes attached.
5. **Financial Matters**
	1. To approve the following accounts for payment.
		* 1. Cheque 500081 Grass Cutting September £450.00
			2. Cheque 500082 Clerks Salary 16/8-15/9/18 £125.00
			3. Cheque 500083 Room hire 27/09/18 £10.00
	2. To note the following payments previously authorised.
		* 1. Cheque 500075 Petty Cash £ 50.00
			2. Cheque 500076 Street Master – Bench £502.80
			3. Cheque500077 Clerks salary 16/6-15/7/18 £125.00
			4. Cheque 500078 Tree Removal Hodge Bridge £580.00
			5. Cheque 500079 DCM Surfacing, Park £960.00
			6. Cheque 500080 Grass Cutting August £450.00
	3. To receive a bank reconciliation as at 27 September2018 to sign as true and correct.
	4. Current finance sheet up to date as at 27 September 2018 to sign as true and correct.
6. **Correspondence Received**
	1. **Limestone Boulders.** Email received regarding a piece in the Wakefield Express about some boulders been removed from a site and sold off. Correspondent thought they might be a place for a couple around the Hodge Bridge Area.
	2. Received a thankyou from Paul Clarke for the gift voucher, and he confirmed that he will carry on doing the internal audit for LSPC this year, at no cost.
	3. Received a call from Robert Lomas, from the Royal British Legion, regarding the Remembrance Day wreaths donated by LSPC and KSPC. The Clerk had a meeting with Robert who said that both the wreaths will be delivered in late October. The donation from each Parish Council is £25.00.
	4. **Little Smeaton Play Area.** The annual inspection for the play area will take place in September.
	5. **Citizens Advice Bureau annual report.** Requesting a donation to help extend the volunteer service.
	6. **Call to protect our public spaces from vehicles.** A call for the Parish Council to support the proposal for Selby District to introduce a ‘Public Space Protection Officer’ across the Selby District, that would stop all motor vehicles, including caravans, from being driven onto grassed public spaces.
	7. **Parish Map.** Email received with regards to purchasing a parish map, at a cost, however it does suggest that a grant may be obtainable to get the map.
7. **Matters for inclusion on the next agenda.**
8. **Date for next meeting**
	1. 21 November 2018 – Wednesday 7.30pm to include budget meeting
	2. 16 January 2019 – Wednesday 7.30pm
	3. 20 March 2019 – Wednesday 7.30pm
	4. 8 May 2019 – Wednesday 7.30pm including Annual Open Meeting