**LITTLE SMEATON PARISH COUNCIL**

**MINUTES**

**Little Smeaton Parish Council meeting 2 October 2019**

**Present –** Chair Cllr G Ivey, Vice Chair Cllr R Brown, Cllr M Stewart, Cllr C Atkinson

 Clerk Mrs A Curnow, Mrs A Hancock

1. **Apologies 132**

No absences from today’s meeting.

1. **Declarations of interest**.

Chair Cllr Ivey declared an interest in Item 8.1 regarding the cherry tree which is on Parish Council land but is next to her property and is overgrowing the telephone wires to her property.

1. **Co-option of a new Parish Councillor**

The vacancy was advertised on the notice boards. There was 1 application for the vacancy. Mrs Angela Hancock, a resident of Little Smeaton, put forward her statement and the Councillors voted unanimously to accept her as the new Councillor. The necessary forms were completed, and the website will be updated shortly with Angela’s details.

1. **Minutes from previous meeting**

Minutes of the meeting held on 17 July 2019 were confirmed as correct and signed as a true record by the Chair. Proposed by Cllr Stewart and seconded by the Vice Chair Cllr Brown, all Councillors in agreement.

1. To receive information on the following ongoing issues and decide further action where necessary.

**Agenda items**

* 1. **Wentedge Road Quarry Planning Application**

The Wentedge Quarry planning application will not go to the Planning Committee meeting, which was to be held on 12th November. And the site visit that was to take place on 15 October, has been deferred. It is not yet known when the application will go to the committee. The hold-up is due to an altered application from the quarry which is incomplete, and the applicant has failed to submit further information about the application.

* 1. **Little Smeaton Village Map**

The map has been updated at the end of September, Cllr Atkinson has made amendments to some properties that were shown in the wrong position and added a property that had been missed. It was agreed that an A3 copy of the map, will be purchased from Pomfret Galleries. This will be placed in the telephone box for everyone to use. A4 copies will be placed on the notice boards. The website has been updated with the new version.

* 1. **New Road, traffic signs update 133**

We have been informed that the speed limits have been advertised and the new 40 mph road signs and beware horse signs will be fitted shortly. Clerk to check with Highways to find out any more information and dates.

* 1. **Playground repairs.**
		1. We are still waiting for a response from Wickstead the only supplier we can use for the new parts to repair our equipment. If we receive information regarding the new parts, the equipment can then be repaired. If we don’t get a response, we may need to remove the faulty equipment. Clerk to chase up Wickstead.
		2. Clerk to arrange the annual inspection of the playground equipment.
	2. **Fallen trees over the river at Hillside Cottage**

The trees are in a conservation area, planning permission has been applied for to enable the PC to remove the damaged trees. Once the PC have planning permission to go ahead, we will obtain a quote for the removal of the trees.

* 1. **Verge on Main Street LS adjacent the playing field.**

The trees and brambles have been removed from the verge and the fence has been repaired by the Contractor. It was agreed that the Parish Council will purchase daffodil bulbs to plant on the verge, Cllr Brown will purchase extra bulbs when she gets the winter plants and bulbs for the planters.

* 1. **TdY bikes** The painted bikes that were placed around the playground should have gone to Tadcaster, unfortunately they didn’t and the bikes have now been disposed of.
	2. **Overhanging willow trees, Main Street, LS**

A letter was sent to the residents concerned and the trees were trimmed back promptly.

* 1. **Ceilidh at the Shoulder of Mutton**

A meeting was held to discuss the next social events and what should be done with the money that was left over from the Ceilidh. Originally the money was to be used to repair the clock, however the costs were covered by the Insurance. Ideas proposed.

* + 1. 13th December 2019, Christmas carols and wine around the Christmas tree. The Shoulder of Mutton will organise a brass band and there will be mulled wine and mince pies.
		2. A Christmas Advent calendar tombola.
		3. Preparations to be made for VE day celebrations, 8th May 2020. Possibly a street party with a jive night.
		4. It was decided that a bank account would be opened at the post office for the money.
	1. **New Parish Council Bank Account**

A new bank account has been opened at Lloyds Bank, forms were handed to the Chair and Vice Chair and the Clerk to fill in to get the bank account opened

* 1. **Parish Council land near Mount Pleasant/Windy Ridge 134**

The Parish Council have decided to plant some fruit trees on the land owned by the PC near Mount Pleasant. The trees are for the villagers, who will be able to pick the fruit when it ripens.

Cllr Stewart has found a reputable company who can supply and deliver the fruit trees. It was decided to purchase 2 eating apples, 2 bakers and 2 pear trees. Money will be budgeted for pruning the trees. Cllr Stewart to action.

**Ongoing Issues**

* 1. **Hanging Baskets**

The Parish Council has received messages from residents who have enjoyed the look of the hanging baskets and requested that more are put up next year. Originally NYCC Street Lighting gave permission for the 10 streetlights that could be used for hanging baskets. It was decided that the clerk will contact Street Lighting to see if this can be extended to more columns for next year.

* 1. **Bench Hodge Bridge Area**

The bench has been chipped in places and the PC were worried it would rust. The company was contacted, and they assured us that the bench was galvanised and would not rust. They gave us the paint code for touching up the paint if needed. Clerk to purchase some paint to do the touch up.

* 1. **Planters**

Cllr Brown will purchase winter flowering plants and bulbs for the village planters. A big thankyou to Cllr Brown and Cllr Atkinson for their continued maintenance and watering of the planters. Cllr Hancock agreed to take over one of the planters.

* 1. **Notice Board**

The new notice board on the telephone box is leaking, the Clerk to contact the company with regards to this problem.

* 1. **Highway Drainage on New Road and Main Street**

Clerk to check with NYCC Highways for an update regarding the soak away drains that were discussed, and to find out if Highways have any more information on drainage on Main Street.

* 1. **Grass Cutting Review**

The PC are looking at making a new map to replace the dated map in use now. The Chair will meet with the contractor to discuss where the cuts are done and if any amendments need adding to the contract.

* 1. **One Parish Council**

The resident responded to the PC, and another letter was sent by the Chairs from KS and LSPC, advising that they have considered the points raised and both agree that it would be better to be 2 separate Parish Councils,

Other issues raised from the resident previously, are being investigated and a reply will be sent when information is received.

* 1. **Dogs fouling the footpath 135**

The PC have received several complaints regarding dogs fowling the footpath. Selby District council have a page on their website for reporting any incidents that are witnessed. If any residents have issues, please report this directly to Selby DC.

A review will be made at the next meeting regarding providing and installing a dog poo bag dispenser, like the ones in KS.

1. **Public Forum.** No members of the public were present.
	1. An email was received making a complaint about the noise of dogs barking, at a property on Main Street, Little Smeaton, the dogs are barking at all times of the day and night. The Clerk to contact Keith Armstrong at SDC to report the issue and the Chair will reply to the email.
2. **To receive the following planning applications** No applications received.
3. **Matters requested by Councillors.**
	1. **Cherry Tree near the telephone box.**

The branches are overgrowing the footpath and overgrowing the telephone wires and need to be cut back before any damage is caused. It was agreed with a contractor that 75% needs to be cut back. However, as not to cause any permanent damage to the tree, the works need to be done between June and August. Clerk will apply for planning in June 2020, as the tree is in the conservation area.

* 1. **Bus Shelter**

The glass was broken in the side of the bus shelter, from the chippings that were laid on Willowbridge Road. NYCC Highways cleared up the broken glass and replaced the glass promptly.

* 1. **Hodge Bridge Area**

Alec Boyd from Yorkshire Wildlife Trust met recently with Cllr Ivey to give advice as to what could be done to repair the damage to the riverbank at Hodge Bridge. It is possible that this area may be able to be included in the Living Went Project, which is positive news. Alec will put together a proposal with costs for the next PC meeting in November.

* 1. **Parish Council Poppy Wreaths**

Cllr Ivey would like to make formal arrangements for the Parish Councils to lay the poppy wreaths on Remembrance Day at 11.00. Official correspondence to be sent to KS explaining.

1. **Financial Matters**
	1. To approve the following accounts for payment.
		1. Cheque number 500115 Clerks Salary 250.00
		2. Cheque number 500114 Grass cutting payments 1710.00
		3. Cheque number 500116 Extra grass cutting 120.00
		4. Cheque number 500117 Room Hire 2/10/19 10.00
		5. Cheque number 500118 Poppy Wreath 25.00

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* 1. To receive a bank reconciliation as at 2 October 2019, bank reconciliation up to 30 August 2019, signed as a true and correct record. Bank balance as at 30 August 2019 £8901.49
	2. Current finance sheet up to date as at 2 October 2019, bank reconciliation up to 30 August 2019, signed as a true and correct record.
1. **Correspondence Received**
	1. An email was received from the Job Centre, asking if the PC would consider posting a link on its website to help people find the nearest Register Office. It was decided against putting up a link.
	2. Citizens Advice sent a letter requesting a donation from the PC towards the charitable work they carry out. It was decided not to send a donation at this time.
2. **Matters for inclusion on the next agenda.**
	1. All ongoing issues from this meeting.
	2. Budget papers for 2020/21 including precept.
3. **Date for next meeting**

20 November 2019

22 January 2020

18 March 2020